



## International Student Application for Admission

### Master of Business Administration-Executive Option (EMBA) Program

Name in full: \_\_\_\_\_  
Family Name                      Given Name                      Name your friends call you

Gender:  Female     Male    Indicate U.S. Social Security No. if you have one: \_\_\_\_\_

Your Birthdate: \_\_\_\_\_    Your Birthplace: \_\_\_\_\_    Country of Citizenship: \_\_\_\_\_    Country Issuing Passport: \_\_\_\_\_  
Month/Day/Year                      City/State/Country

Current mailing address:

\_\_\_\_\_  
Address                      City                      State                      Mail Code                      Country

Current Telephone: \_\_\_\_\_    FAX: \_\_\_\_\_  
Country Code/City Code/Number                      Country Code/City Code/Number

E-Mail where you can be contacted personally: \_\_\_\_\_

Date of intended departure from current address: \_\_\_\_\_  
Month/Day/Year

Permanent non-U.S. address **if** different from above:

\_\_\_\_\_  
Address                      City                      State                      Mail Code                      Country

Permanent Telephone: \_\_\_\_\_    FAX: \_\_\_\_\_  
Country Code/City Code/Number                      Country Code/City Code/Number

E-Mail where a message can always be left for you: \_\_\_\_\_

How did you first learn about Missouri State University? \_\_\_\_\_

### EDUCATIONAL PLAN

Please indicate the semester and year you wish to enroll: Semester \_\_\_\_\_ Year \_\_\_\_\_

Length of time you plan to study at Missouri State: \_\_\_\_\_ year(s)

Have you studied at Missouri State previously?  Yes  No

**ACADEMIC RECORDS:** You must arrange for our office to receive official (original or certified) copies of your academic records in both English and the original language and available test scores (English proficiency and any academic tests taken) before we can consider your admission to be complete. These educational documents are required: all post-secondary with proof of undergraduate degree.

**EDUCATIONAL BACKGROUND:** Please provide a complete summary of all higher educational institutions you have attended. Be sure to include present enrollment including intensive English language program, if currently enrolled. Failure to list all schools, regardless of length of time attended, is considered falsification of records and may result in denial or suspension. If you are currently enrolled, please list on a separate sheet the names, departments, and credit hours of your current courses.

Complete name, city and country of each institution	Dates of entering and leaving	Title of certificates, degrees, and/or diplomas; and date(s) earned or expected

**EMPLOYMENT -** Please list employment for the past year, or your last two employers

Name of Employer	City, State, Country	Dates (Month/Year)

**ENGLISH PROFICIENCY**

- A. What is your primary language? \_\_\_\_\_
- B. Have you completed one or more years of study in a college or university in the U.S.?  Yes  No
- C. You must document proficiency in spoken and written English by one of the following methods:
  - 1. Test of English as a Foreign Language (TOEFL): Date taken \_\_\_\_ / \_\_\_\_ / \_\_\_\_ and score (if known) \_\_\_\_\_. Date you requested official scores be sent to Missouri State University by the Educational Testing Service (ETS) \_\_\_\_ / \_\_\_\_ / \_\_\_\_
  - 2. Missouri State English Language Institute: Date entered \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Current level \_\_\_\_\_ Date of expected completion: \_\_\_\_ / \_\_\_\_ / \_\_\_\_
  - 3. ELS Language Centers: Give date of entry and location of ELS Center: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ and name of City and State \_\_\_\_\_ Current level \_\_\_\_\_ Date of expected completion: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**OBJECTIVE TESTS TAKEN -** If you have taken any of the following tests, please indicate test, date taken, and your score: GRE \_\_\_\_ / \_\_\_\_ GMAT \_\_\_\_ / \_\_\_\_  
 The date you requested official scores to be sent directly to Missouri State University from the testing center: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**IMMIGRATION STATUS** (For applicants who are currently in the U.S.)

Circle your current U.S. Immigration status: F-1 F-2 J-1 J-2 Other \_\_\_\_\_

Date of your original entry into this status? \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Which university or other organization issued the I-20, DS-2019, or other document used in maintaining your current status? \_\_\_\_\_

Dates of this document: Issue date \_\_\_\_\_ Ending date \_\_\_\_\_  
Month/Day/Year Month/Day/Year

Please write the admission number from your I-94: \_\_\_\_\_

**FINANCIAL SUPPORT** - Please provide below the information about your sponsor

\_\_\_\_\_  
Sponsor's Full Legal Name Address City State Mail Code Country

\_\_\_\_\_  
Sponsor's Telephone Number Sponsor's FAX Number Sponsor's E-mail Address

**PERSONAL**

1. On a separate sheet, please write a brief description of your academic and personal interests and goals. Please limit your remarks to one page.
2. Have you ever been convicted of or pled guilty to a crime other than a traffic offense, or are any criminal charges pending against you, or have you been dismissed/suspended from another college or university for disciplinary reasons? \_\_\_\_ No \_\_\_\_ Yes **If "Yes" explain on separate sheet.**

**PREVIOUS CORRESPONDENCE WITH MISSOURI STATE UNIVERSITY** - If you have corresponded with anyone at Missouri State other than International Student Services, such as a coach or academic department, please indicate names and departments.

**REMINDER** - To assist in processing your application promptly, be sure that all necessary documentation are attached. Application and materials become the property of Missouri State University and cannot be forwarded elsewhere. Documents of applicants who do not enroll will be destroyed.

**SIGNATURE** - By my signature below, I certify that the answers given in this application are complete and accurate to the best of my knowledge and I agree that I am bound by the EMBA Program Terms and Conditions on page four of this application. I understand that submission of false information may result in my denial or suspension from Missouri State University.

\_\_\_\_\_  
Applicant's Signature Date

**Missouri State University**  
**Master of Business Administration-Executive Option Program**  
**Terms and Conditions**

The Master of Business Administration-Executive Option (EMBA) Program only accepts students from approved Chinese sponsoring organizations through IMEC. Students are required to demonstrate English language proficiency via either the TOEFL/IELTS or comparable testing, or attend intensive English language training in advance of starting the EMBA program.

The EMBA program is a one-year, 11 course, accelerated graduate program, with one course every 4 weeks. Students will receive a Master of Business Administration (MBA) degree from MSU upon successful completion of the required course work and other specified degree requirements. Students will be required to take the program of study (*i.e.*, all of the courses) approved for their cohort. To earn the MBA degree, students will be required to earn a GPA of 3.00 ("B") or higher (Note: No course with a grade "C-" or below may be applied.)

As a "sponsored" program, students will receive a J1 visa, which requires students to return to China after completing the program and follow the residence rules of the U.S. government. Neither Missouri State University nor the program sponsors will support waivers to the resident rule. Continuous enrollment in the EMBA program is required to comply with U.S. immigration (visa) requirements.

MSU will not support student's transferring to other academic programs, including other universities. Students will not be eligible for academic training as a result of participating in the EMBA program.

Students are required to attend a new student orientation the week prior to the start of the first class. The EMBA schedule may differ from the MSU academic calendar, and students are expected to attend all classes.

Tuition and fees must be paid at least three weeks prior to leaving for the U.S. per the instruction of the sponsors. Tuition and fees are nonrefundable regardless of circumstance (*e.g.*, voluntarily withdrawing from the program, failure to meet academic and/or degree requirements).

Tuition and fees will cover the cost of the required 11 MBA courses, federally required health care insurance, and University student service fees for the one year program of study. Tuition does not include the following: campus parking permits; library late fees; commencement (graduation); lost ID replacement; returned check fee, or career center fee.

Students who request and are granted permission to extend their one-year program of study to complete the MBA degree requirements, will be financially responsible for associated tuition, required health insurance, and student service fees.

Students wishing to attend MSU courses, in addition to the 11 MBA courses, will first need to demonstrate excellence in the EMBA classes. Students can then apply for permission from the Program Director, and IF permission is granted, students will be financially responsible for associated tuition and course fees.

Students will be responsible for travel, housing, living, and all other personal expenses. A required textbook and ancillary materials list will be provided and students will be financially responsible for obtaining required texts and ancillary materials (*e.g.*, TI BAI calculator).

In the event of conflicts, these terms and conditions will supersede those published in the MSU Graduate Catalog.